

BAIR ISLAND AQUATIC CENTER
BIAC Open Board Meeting Minutes: 7/14/2004

Board Members Attending: David Abraham, Mike Martinez, Nora Cain, Dave Jensen, Victoria Szabo

Meeting brought to Order 7:14 pm

Minutes Approval: Approved for 5/2004; pending for 6/2004

Finances:

- Update on lien sale for boat
- Update on marina billing and outstanding costs
- Purchasing updates: have put in the initial deposits for the sweep boat, preparing for OC-6 purchases
- Discussion of planning meeting and need for FY0405 budget

BOARD ACTION: Credit card form approved unanimously by the board.

ACTION ITEM:

- Victoria will post the credit card form on the new website and publicize via team leader lists.
- How do we handle new people? (Nora will follow up)

Admin and Communications:

- Discussion and review of new website design. Discussion of content areas, need for information. Need for site to reflect the changing organizational structures.
- Discussion of planning meeting, annual meeting dates, board meeting date for next month.
- Discussion of upcoming elections, confirmation that Dave will manage this process.
- Discussion of newsletter transition.

ACTION ITEMS:

- Victoria will solicit program info updates and post the new site for August 7, 2004 rollout
- Victoria will update "internal" content in time for the Annual Meeting (date tba)
- Confirm October 2 as Annual Meeting date
- Claire will follow up with program leaders to ensure dues are paid so members can vote
- Dave will convene an elections committee to call, email etc. to solicit votes (need 2/3)
- Prepare for planning, annual meeting, elections discussion at next Board meeting by coming with calendars.
- V will look for a newsletter editor. Nora will canvas potential newsletter team members.

Facilities and Equipment:

- Use permit update—Marty Wank’s document and negotiations
- Dock and facility repair discussion; discussion of aero float plans and request for funding for aero float project in FY0405, Discussion of costs associated with the project (\$6400 v. \$5000 budgeted) and how to address the difference.
- Discussion of policies around budgeting, equipment purchase, and relationship to dues structure.
- Discussion of site development versus relocation, Westpoint news.

ACTION ITEMS:

- Marty will continue to work with city on Use Permit responses to areas such as parking, electrical, plumbing etc to determine what is required and report back to Board on findings
- Mike will work on bids to fix electrical system according to specs
- Sculling group (Chuck, Sue, Mike, Ian, Nora, Dave) will continue to work on plans to submit for review during planning meeting for FY0405
- Board will review Aero float project during planning meeting for FY0405
- Related programs to continue evaluating equipment and facility needs for FY0405 in preparation for planning meeting
- David will follow up on latest info on Westpoint. Mike will discuss other potential location options with Brad.
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Regattas/Events:

- Henley by the Bay Update. Report on email and other associated activities related to publicity. Concerns about lack of registration, plans for advertising.

ACTION ITEMS:

- V will assist with publicity mailings, website updates.
- Regatta committee will continue to work on publicity and fundraising associated with the event. David will pursue this actively with the group.

Programs:

- Discussion of merger of BIAC Juniors (rowing) with SVC juniors as “Norcal Crew” and the impact on the club. Discussion of equipment, space, administrative and other concerns related to distancing of BIAC Juniors from the main club. Discussion of program growth and how it fits into the overall BIAC plans.

ACTION ITEMS: -

- V will ask Ally to attend the next Board meeting to answer questions about Juniors plans, and to help strategize future operations and collaborations
- Mike will follow up on juniors paddling plans for next meeting.

Meeting Adjourned 9:15 pm