

**Bair Island Aquatic Center (BIAC) Board Meeting Minutes**  
**March 12, 2003, 7:00-8:47pm**

**Present:**

**Board Members:** David Abraham, Kevyn Allard, Mike Martinez, Daniel Camp, Dave Jensen

**Officers Attending:** Saghir Munir, Victoria Szabo

**Others Attending:** Bob Miller, Linda Lidden, Marcia King, Gina Sanchez, Sue Rowinski (former BIAC President)

Meeting called to order 7:10 pm. A quorum consisted of 5 board members.

**Minutes:** Minutes deferred until next meeting pending hard drive recovery.

**Facilities and Site:** Sue Rowinski briefed the Board on the history of permitting at BIAC and agreements with Redwood City. Discussion of use permit and current zoning, future options. Action Item: Mike Martinez will approach the city and discuss BIAC's need to redo docks, investigate permit and zoning requirements.

**Programs:** David Oliver, Board Member, reported on programs status. David will give update on "On the Water" activities at next Board meeting. Mike Martinez and guest Gina Sanchez discussed the Juniors Paddling Program under development. Discussion of coordinating boating schedules. Action Item: David Oliver will work with program leaders to clarify summer schedules.

**Finance** Saghir Munir, VP of Finance, reported on monthly budget. Bank signatory changes complete. Decision to shift \$4000 for equipment repair to first quarter. Action Item: Saghir needs to add a cash management piece to the budget planning process. All Approved the budget.

**Regattas:** Kevyn Allard, Board Member, reported on planned regattas. CA Henley, June 7-8. Fall Regatta set for November 9 as "Red Head."

**Membership:** Discussion of CAPS and Novice program relationships.

**Communications and Operations :** Victoria Szabo, VP of Communications, reported on its activities, solicited newsletter feedback for Craig Canine. Creation of Members Only website due to go live by next meeting. Action Item: Linda Lidden will work with Dan Camp on a BIAC bulletin board, George Willet on BIAC logo for written communications.

Meeting Adjourned 8:47 pm.

**Bair Island Aquatic Center (BIAC) Board Meeting Minutes  
February 12, 2003, 7-9:15pm**

**Present:**

**Board Members:** David Abraham, Kevyn Allard, Mike Martinez, Daniel Camp, Dave Jensen

**Officers Attending:** Jon Robinson, Saghir Munir, Kristin Henny, Victoria Szabo

**Others Attending:** Sue Rowinski, former BIAC President

Meeting called to order 7:00 pm. A quorum consisted of 5 board members.

**Minutes:** Minutes approved from December 2002 and January 2003.

**Finance** Saghir Munir, VP of Finance, reported on monthly budget. Bank signatory changes complete. Decision to shift \$4000 for equipment repair to first quarter. Action Item: Saghir needs to add a cash management piece to the budget planning process. All Approved the budget.

**Facilities and Site:** Report on meeting of David Abraham, Dave Jensen and Sue Rowinski with BIAC Landlord to discuss marina and dock improvements. Action Item for David Abraham: Request rental rebate in exchange for facility improvements. Action Item for Mike Martinez: investigate permits needed for fence repair, other improvements. Discussion of plan to add near-water storage. Discussion of Energy Surcharge policy. Decision: Do not send letter this year; revisit next year. All Approved.

**Programs:** David Oliver, Board Member, reported on programs status. Mike Martinez reported on Junior Paddling Program

**Regattas:** Kevyn Allard, Board Member, reported on planned regattas. CA Henley set for June 7-8. Fall Regatta set for November 9 as "Red Head."

**Membership:** Discussion of procedures for membership roster maintenance and dues collection. Discussion of connecting boat storage and membership renewals, decision to continue with current practice of billing separately. All Approved.

**Communications and Operations :** Victoria Szabo, VP of Communications, reported on its activities.

Meeting Adjourned 9:15pm.