

## **BIAC Board Minutes: August 6, 2003**

Board Members Present: Dave Jensen, Mike Martinez, David Abraham, Victoria Szabo  
Also Attending: Saghir Munir, David Oliver, Laura Foster, Marcia King

Minutes Approved, pending typo correction

### **Facilities:**

Dock Building/Facilities Improvement: Update from Dave Jensen and Mike Martinez.

Dave: Drawings to give the city are 98 percent done. Estimated visit with city week of August 11. Docks will improve the slips in the marina and provide better dragonboat and paddling access.

#### **Action Items:**

- Mike Martinez and Dave Jensen will complete plans and bring to Redwood City; these should be ready for presentation the week of August 11, 2003.
- When approved, Mike and Dave will proceed ASAP to move the project along. Goal of October 1 for bulk of work done.
- Dave and Mike will update the materials budget to correspond with the changes they have made.

Westpoint Marina Project update: David Abraham recapped discussion on BIAC role in developing plans for boathouse at Westpoint Marina. Discussion of need to consider both boathouse and dock configuration as part of this conversation.

### **Programs:**

Mike Martinez updated the Board on the CDBA contract negotiations.. Discussion of possible options and relationship to BIAC development efforts.

#### **Action Items:**

- Invoice for back payments, consider rate for current agreement period.

### **Equipment:**

David Abraham proposed purchase of 2 heavyweight boats for Sweeps program. Board Approved purchase, pending agreements about cost-sharing with juniors.

#### **Action Items:**

- Followup on payment, delivery of boats—Carol Sziebert as contact

### **Administration:**

Discussion of part-time recruitment manager position, roles. Introduction of Laura Foster as potential candidate for interim position. Statement from Laura about her experience.

#### **Action Items:**

- Victoria Szabo will meet with Laura Foster to discuss current operations and activities related to recruitment and membership.

**BOARD VOTE:** Approved creation of interim position and appointment of Laura Foster pending review of resume and other materials. (unanimous)

Continued discussion of sweep rowing programs and idea of head coach. Discussion of how position might work. Statement from Marcia King about potential impact on Intermediate/Evening rowing. Decision to expand discussion to program leaders, current coaches while developing provisional job description.

**Action Items:**

- David Abraham will discuss this possibility with relevant parties in club.

Discussion of Novice Sculling program leadership and Brian Dour's role.

Discussion of Annual Meeting, Board Elections. Need for non-candidate participation on planning. Timetable, balloting. Confirmation of Annual meeting date of September 20.

**Finance:**

Discussion of dues structure.

**Action Items:**

- David Abraham will write up discussion for further review at next Board meeting.

Meeting Adjourned 10pm.