

Bair Island Aquatic Center
Board Meeting
January 18, 2006 (Wed) 7:00 pm

Minutes

Attending: Fiona Ashley, Nora Cain, Peter Allen, Claire Byron (Mike Martinez absent)

*** Review and approval of last month's minutes** – done.

Our next board meeting will be Wednesday February 15, 2006 at 7:00 pm.

*** Financials**

- Review financials of the last month
Current balance = \$82,733 (up \$7,447 from 12/05)
1099 forms need to be sent out (to those who we paid >\$700 in 2005).
All of the Fed/State/Charitable tax concerns have been mailed for 2005.
All of our insurance payments have been sent for the year.
We need to contract and bill Stanford \$5000 for 20 kayak members (Fiona and Claire).
Regatta: Most sponsors \$ are in. Need \$6K of Regatta Central \$ to be reconciled (Nora).
EoY Party: Need \$2100 of ticket fees to be reconciled (Nora w/Jen).
Corkscrew Race raised \$490 for Second Harvest. Received funds need reconciliation.
Reliable Fire Extinguisher bill (\$110) keeps coming back – why? (Nora)
- Approve budget for upcoming months.
Bank account rep has changed (@CitiBank) and is training.
- Fundraising plans
Maryhelen and Nora need to form up the fundraising team. Ideas are being collected.

*** Facilities**

- Marina management
Still searching for a new electrical contractor @\$50/hr (MM).
CanDock final pricing still being negotiated (MM). Work party on hold.
Ramp grit painting – postponed until warmer months (end of Jan?).
- Equipment status
Hortsmann is slowly being repaired.
Accident with an eight in December with some hunters noted. (Dan).
Flyweight repair inadequate. BIAC to complete and bill Cassandra (FA).
Possibility of a keypad lock on front door was positively received (MM).
It's (still) time to change the office locks. Some oar locks need replacement.
Bow lights need to be refreshed (Nora to ask Sally).

- Permits, policies, contracts and compliance.
Cemex complete with RMC assessments. Evaluation in progress currently.
Parking Permit may come under Use Permit. Need lease determination first.
- Future plans (land, building, parking, docks)
Relocation committee formed (PA). Initial meeting on 1/12 was great.
Bloomquist extension and Docktown to Fry's lot subject to redevelopment planning.

* Community

- Programs (Paddling, Rowing)
86 (Serra) + 88 (NorCal) Juniors are using BIAC today
170 Active members (rowers and paddlers)
CDBA contract report postponed until Feb (MM).
Program Leaders meeting scheduled for 1/25 at SHL. Agenda discussed.
- Volunteers & coaches
Nothing to report here.
- Tenants and members status
Member DB culled of 88 inactive since 2002 (CB).
- City and Port relations
RWC is informed of our lease/parking status (FA).

* Communications

- Upcoming events
Program Leaders meeting scheduled for 1/25 at SHL.
Second Future Foundation meeting scheduled for 1/26 in Palo Alto.
Lean to Row Day and South Bay Opening Day need to be calendared
- Web site and Yahoo group report
Communications team (Mimi, Christina) formed 12/31. Announce! Next meeting = 1/20.
Web site (still) needs Check Request form posted (Members only: gobair:biac) – Claire
Web site updated by Mimi with Dan's March Novice class notice.
Earthlink office access and email is spotty – except for spam. Can *Victoria* investigate?
Need to clean up web site membership levels – one form (Pma).
Pma to announce presence of BIAC Yahoo group members-only section.
Web site needs to have a calendar or schedule.
Desire for centralized California Rowing information expressed. Pma to research.
- Newsletter
Cristina has volunteered to do this. Pma to announce to club. Quarterly publication?
- Open dialog (BYO)
Request for an "Address the Board" agenda item at beginning of meetings.