

Bair Island Aquatic Center
Board Meeting
February 21, 2007 (Wed) 7:00 pm
Minutes

Attending: Peter Allen, Doug Karlson, Dan Alexander, Chris Jasper, Mike Martinez, Maryhelen Greaves (hosting).

*** Prelude**

- Review and approval of last month's minutes – done.
Next board meeting: Wed, March 21, 2007 at 7pm (chez MhG)
- Address the Board
Rhett presented a plan for committees and an org chart.
Fiona reminded us of the Survey Monkey results (please send to DougK)
Request to rethink hiring a full time BIAC Director.
Chris (CDBA) requests communications about April boat yard constraints

*** Financials**

- Review financials of the last month
Current financials are good. Current balance = \$114,608
Regatta income and Holiday funds are coming in.
Request to merge FileMaker DB into Quick Books DB.
Search for Kat's replacement continues (JC possibilities?)
BIAC needs a reliable Office Manager ASAP (Thelma?). Oversight, backup.
US Rowing and Marina and unowned auto insurance paid (~\$8k)
- Approve budget for upcoming months
BoD has received and reviewed financials prior to this monthly BoD Mtg.
No expected unusual expenses. April planning may require something.
- Fundraising plans
Holiday Auction funds should be booked next month
New Fundraising web site area is (still) public.
Need to verify that all Fall Regatta & Holiday Party funds are received (FA, JA, MhG).
Could create a Fall Regatta album to sell photos online Visa, MC, PP (MM, Pma)

*** Facilities**

- Marina management
Slip distribution panel locks installed (5x+1) (Pma).
Keypad boat house entry lock being revised (MM) initial=01234, later combo=**02913**
Members Only signs (3) posted at BIAC. (Pma). Next: "No Public Launching" (MM)
Note: BIAC has a non-profit discount available at West Marine!
30A twist lock connectors needed for new marina distribution panels (MM)
Hold: Contract for a fence at the rear of the boathouse with gate. MM has \$850 est.
Jan 20 work party cleared and cleaned the roof (some new leaks 'discovered').
Legal document for tenant agreements is *complete* but needs circulation. (DA)
North end docks, floats, and ramp plans under way for an April makeover.

- **Equipment status**
 BIAC launch #2 is back and working. Needs final Coast Guard safety stuff (RS).
 Looking to purchase 2 used 4+ (DA) and a lightly used Flyweight (DA, MhG)
 (Santa Clara has been unresponsive this month, Rhett has a status update though).
 Could retire S101, S103 if we buy two used Aero's from OWRC (DA)
 Pocock training double needs new skin (multiple hull pops evidence).
 Nordell is back in the yard!
 DMV registrations are current, some stickers are missing (MM ->Claire).
 Cox box czar (Yvonne) has bought one new one and another out for repair? (DA).
 Need to clear the yard of the shells stored in slings (esp. before April 22, 23)
 Third launch desired (spare + CDBA share), trade in motors for EFI motors (MM).
- **Permits, policies, contracts and compliance.**
 Cemex is not selling our lot. We still lease month to month (FA->DK handoff).
 However, the RTP program has started a new long term stability conversation. (FA, JB)
- **Future plans (land, building, parking, docks)**
 Future Foundation continues to develop a plan for 1450 and scope other sites.

* **Community**

- **Programs (Paddling, Rowing)**
 San Mateo (city) asking about LTR programs at BIAC for publication (MhG).
 Chuck Dewey has expressed interest in getting the Spring LTR program going.
 Stanford Paddlers need a ping about their program/membership (MM).
 Need schedules from Juniors to start a staggered hours system (coaches list) (Pma)
 BIAC_AC calendar should be used schedule big events – ask program leads (Pma)
- **Volunteers & coaches**
 Volunteer link on site needs [MailTo:Nora](mailto:Nora). Need more leaders. (Pma->NC)
 Ask Pat to rally a novice member to head up volunteer coordinations (DA).
- **Tenants and members status**
 Chuck intends to move out to a condo in a few months. Written notice needed.
- **City and Port relations**
 No news.

* **Communications**

- **Upcoming events**
 April 28 – Rebuilding Together program with Webcor
- **Web site and Yahoo group report**
 Web site continues to be updated by Pma.
 Request to create a new member packet: Waivers, Parking, Programs, etc. (Mh)
 Pma to show MM how to FTP to a BIAC directory for a Fall Regatta album.
- **Newsletter**
 Newsletter (Bair Picayune) for February 2007 is in the content collection phase.