

Bair Island Aquatic Center
Board Meeting
January 17, 2007 (Wed) 7:00 pm
Minutes

Attending: Peter Allen, Doug Karlson, Dan Alexander, Pat Worthington, Chris Jasper, Chuck Dewey, Mike Martinez, Norm Newhouse

*** Prelude**

- Review and approval of last month's minutes – done.
Next board meeting: Wed, Feb 21, 2007 at 7pm (chez MhG, 605 Woodland Ave, MP)
Agenda for next month to include BoD member's vision for 2007.
- Address the Board
Pat reported the Novice program status (challenges on the horizon).
Request for membership list and simple contact information. Opt-out option. (Web site)

*** Financials**

- Review financials of the last month
Current financials are good. Current balance = \$107,400
Slip rentals were low this month. Regatta income has latency.
Outstanding membership renewals for past months went out this week.
The board needs full contact info for Cindy Lee (office mgr = cindy.lee.j@gmail.com).
- Approve budget for upcoming months
\$4,400 paid to NorCal for 7 ergs purchases (Mh). Not seen on current balance.
Non-owned auto liability coverage chosen for transportation at events.
Request to get the office and financial folks together ASAP (MM).
Request from BoD to review financials prior to our monthly BoD Mtg.
- Fundraising plans
Holiday Auction Dinner imminent (1/20).
New Fundraising web site area made public.
Could create a Fall Regatta album to sell photos online Visa, MC, PP (MM, Pma)

*** Facilities**

- Marina management
Electrical work complete except for extra northern light and dist panel locks (5x) (Pma).
Keypad boat house entry lock being revised (MM) initial=01234, later combo=**02913**
Proposal for "Members Only" sign at BIAC. (Pma). "No Public Launching" (MM)
Note: BIAC has a non-profit discount available at West Marine!
Ready: Contract for a fence at the rear of the boathouse with gate. MM has \$850 est.
Jan 20 work party scheduled (rig shells and clear/fix container roof).
Legal document for tenant agreements is *complete*. (DA)
Two marina slips are available – hold off until north walkway is improved.
North end walkway needs improvement (CDBA share?). Pete's Harbor floats possible?
Proposal to replace landing walkway floats. Need to design & cost estimate (DJ & MM).
Floats Committee: MikeM (paddlers), Pma (scullers), ChrisJ (CDBA), DaveJ (CAD)

- **Equipment status**
 BIAC launch #2 is reassembled but won't start (needs shop visit – MM).
 Looking to purchase 2 used 4+ (DA) and two new Maas (a flyweights and a 27).
 Some of our Aeros need rigger mount repairs and misc. glasswork.
 Dan to ping Lauren on the Nordell repair status.
 DMV registrations are current, some stickers are missing (MM ->Claire).
 Proposal (still) to buy 2 used Aeros (\$2750 ea) from OWRC and sell 2 old ones. (DA).
 Cox box czar (still) needed to maintain current batch (of 4) and buy a spare (DA).
 Need to clear the yard of the shells stored in slings (esp. before April 22, 23)
- **Permits, policies, contracts and compliance.**
 Same: No news from Cemex. We continue to lease month to month (FA->DK handoff).
 Need schedules from Juniors to start a staggered hours system (coaches list) (Pma)
 Need a calendar at the boathouse to schedule big events – ask program leads (Pma).
 Need to remind/enforce need for Log use.
- **Future plans (land, building, parking, docks)**
 Future Foundation continues to develop a plan for 1450 and scope other sites.
 Recommendation for FF to develop rapport with RWC Council.

* **Community**

- **Programs (Paddling, Rowing)**
 San Mateo (city) asking about LTR programs at BIAC for publication (MhG).
 Stanford Paddlers need a ping about their program/membership (MM).
- **Volunteers & coaches**
 Volunteer link on site needs [MailTo:Nora](mailto:Nora). Need more leaders. (Pma->NC)
 Ask Pat to rally a novice member to head up volunteer coordinations (DA).
- **Tenants and members status**
 CDBA increases to \$600/mo (AOK w/Chris) and board mtg representation in '07. (MM)
- **City and Port relations**
 No news. Proposal to approach Stanford & Sequoia YC about lighting marker #21. (Mh)

* **Communications**

- **Upcoming events**
 Holiday Party/Auction set for Jan 20 (and work party).
 Sunday February 4 Ergathon scheduled for NorCal.
- **Web site and Yahoo group report**
 Web site continues to be updated by Pma.
 Request to create a new member packet: Waivers, Parking, Programs, etc. (Mh)
 Pma to show MM how to FTP to a BIAC directory for a Fall Regatta album.
- **Newsletter**
 Newsletter (Bair Picayune) now scheduled for February 2007.