

**Minutes for BIAC Board Meeting
Tuesday October 9 6:15pm**

In Attendance:

Pat Worthington, Cynthia Neuwalder, Mike Martinez, John Young, Peter Allen, Vangie Crump, Nancy Brown

Absent:

Chuck Bonnici

- 1 November Regatta:
 - a The board discussed the current status of preparations for BIAC's November regatta with Nancy and Vangie. They indicated all permits and related work is in place, with the exception of the possible need for a health permit for food vendors. The committee is preparing a communication to send out to potential vendors in addition to some vendors who are already confirmed, such as JL Rowing.
 - b The group discussed various items, such as finding specific locations at the venue for potential new vendors, getting donations, timing for water access to set up buoys, and tracking down information and items from previous regattas.
 - c Nancy and Vangie also discussed working to get more involvement from the Junior rowing community – both at Norcal and with other clubs. Pat suggested the committee work with Allison Frykman for more information.
- 2 Previous Meeting Minutes: previously approved by the Board members via Email.
- 3 Financial Report:
 - a Cynthia reported that our current status includes a cash reserve of over \$200,000:

i Savings Acct	\$118.46
ii Business Checking	\$38,355.83
iii Money Management Acct	\$163,720.98

Old Business

- 4 South Lot:
 - a Electricity – In process of getting hookup – next step is “pre-construction” meeting with PG&E & contractor.
 - b Racks - Additional rack will be built shortly – Current focus is on modular work, parking lot and fencing. .
 - c Fences – Movement of first modular into area necessarily led to some damage to two fence posts. Replacement of the posts and installation of new fencing will be completed after delivery and setup of both modulares.
- 5 Modular: First of two modulares arrived! Second one is expected tomorrow (10/10). We are still waiting to hear from provider regarding cost for foundation setup – Mike had hoped to have that ready before modular arrival. He will check local resources for cost to do work since modular company is late in completing.
- 6 Retreat: The full board, plus board candidate Susan Lucas-Conwell attended a retreat to discuss future BIAC plans, led by Susan Rowinski. The minutes will be published shortly.
- 7 Annual Meeting /Election:
 - a Legal Counsel, Mike Dworkin, representing the Club (not the Board and not Chuck), discussed the fiduciary implications of allowing Chuck to re-enter the race. The Board accepted Chuck's withdrawal of his nomination, and Counsel advised the Board that the integrity, credibility and reputation of BIAC and its Board and officers could be undermined if the Board were to retain Chuck. Counsel said that he saw no legal or other compelling reason why BIAC should not go forward with its annual election without Chuck's nomination. The Board discussed the need to quickly resolve the issue and move on.
 - b The Board agreed to:
 - i Communicate the situation and status to members
 - ii Restart the election process with new ballots

New Business

- 8 Budget 2012/2013, Actual 2011/2012: Pat asked Cynthia to provide detailed numbers to all board members for review. She had previously provided a summary at the Board retreat.
- 9 Pat Worthington will be out of the area from mid-October through mid-November.

Committee Reports

10 ROC:

- a Coaching Fees - Pat stated we would be updating coaching contracts, which includes an increase in pay from \$55-\$60. She noted though the rates will be on the high end, they are within the competitive range for coaching in the Bay Area.
- b Launch costs – Pat noted that a review of launch costs showed that they were much higher than originally believed. Some of that is attributable to the high cost of gas and maintenance of the launch engines, but also noted there has been an increase in using multiple launches for coaching sessions. It was noted that NorCal has also been using a launch some afternoons.

The ROC agreed to begin to integrate the estimated cost of launch usage into each team's coaching fees. 30% of coaching costs will be put towards launches, including gas, with the goal being for each team to break even by September of 2013. The Novice team should be able to pay the 30%, since it receives Learn to Row income, but the Intermediate and Advanced Teams may fall short. Intermediate team is raising the coaching fees from \$30 back to \$60 (like Novice and Advanced) on Nov 1.

The Board agreed that the launch log should be restarted to better track usage.

- c Dirigo from Santa Clara: Perry had indicated that Santa Clara had offered us a free Dirigo eight which he was interested in acquiring for the LTR and novice team. Further review revealed it was a lightweight eight, making it less useful for the club. The Board agreed that we could temporarily store it, but did not have space for long-term usage of both boats and would like to donate one to another club.

11 Communications: Pat indicated she is looking for someone, probably a junior, to write articles regarding the South Lot and our Cosco Busan grant request.

12 Membership: No discussion

13 Social: No discussion

14 RET:

- a DF riggers – it was determined that with some “swap-outs” they are now fine, however, the riggers for the Kahuna are showing severe corrosion and need to be dealt with.
- b Team maintenance to reduce salt damage – This appears to be working successfully.
- c Sculling oars – still pending sleeve replacement, some grips have been replaced by Glenn.
- d Cover for V1 – attendees of Head of the Charles will see if they can acquire a used one and bring back.
- e Oar holders – No update (Chuck absent)
- f Erg status - Phil Case will put in an order when all NorCal's ergs are back.
- g Facility: Janitorial – New service in place. Pat asked if anyone noticed positive or negative changes. No changes noticed.
- h Door Closers – John indicated he has purchased door closers for both the North and South doors – these will need to be installed.
- i Goose repellent status – No update, Randy Werner to meet with Mike Sullivan.

15 Launches:

- a Motors – the one motor that has been out for repair should be back in service shortly, providing us access to four launches again.
- b Once all launches are active, we should be able to rotate one out for hull maintenance, and install two new 40HP motors.

16 Safety: Life rings at docks/boats – Mike will follow up.

17 Nov Regatta: status – discussed earlier in meeting

18 Future Foundation: No discussion

19 Program Reports:

- a Sculling – team has been working on updating grips/sleeves. Started period group rowing workouts, but success had been mixed.
- b Sunday lessons – no items/ going well
- c Novice team – no items/ going well
- d Intermediate team – no items/ going well
- e Adv. Team – no items/ going well
- f Paddling teams - no items/ going well
- g Paddling programs (Middle School/SAFE) – Very successful – 17 middle school students in first program, which is ending November 1. Because of this success, Mike wants to meet parent and student requests by creating a continuing program for them. He plans to have students participate in the WaveChaser race in Half Moon Bay the end of the month.