

**Bair Island Aquatic Center
Board Meeting
July 21, 2010 (Wednesday) 7:00 pm
Minutes**

Attending at BIAC: Stephen Sakai, Carol Olson

Also participating: Chuck Bonnici, Julie Powelson, Mike Still, Claro, Jon McCloud, Jeff Birdwell

Prelude

Topic	Discussion	Actions & Decision
June Month meetings		No June meeting notes.
Next board meeting:	Wednesday August 25, 7:00PM	TBD

Financials

Basics	<p>Financial Highlights: provided by Carol.</p> <p>* Our actual Net Cash position is \$86, 765 (including the Rebuilding Fund). This is \$33,200 below the beginning of the fiscal year.</p> <p>* We have ~\$12k in pending expenses: \$10,000 in rent due to Redwood City (4 months), ~\$5k for new slings + misc expenses. Shell rack and boat covers pending</p> <p>* Net Income is \$113,500 on a seasonally adjusted basis, and ~\$20,000 below our seasonally adjusted budget. Through July 15, 2010, Net Income is approximately on target. We are ~\$20k below target on membership fees.</p> <p>*Total Expenses are \$142,843, \$20,718 below budget. Much of this positive variance is timing. Administrative, utilities and taxes are considerably below budget.</p> <p>Capital Expenses: *We budgeted \$87,500 for total capital expenses in FY2010. To date we have spent \$66,500, and we have approximately \$5,000 in committed capital expense outstanding. This leaves approximately \$16,000 in unexpended capital for FY2010. We should freeze all additional capital expenses. The paddling program has expended its full capital budget, and has ~\$2k in expenses remaining for shipping the canoe.</p>	<p>* \$7,000 remains an outstanding liability that Mike Martinez has for purchasing a launch. These funds were provided in September 2009 (11 months ago) in order for Mike to purchase a launch for BIAC. Mike told the board that he purchased a launch in January 2010. Mike needs to deliver the launch, a bill of sale and the title to the launch, accounting for the BIAC funds.</p> <p>*** Recommendation of continued equipment purchase freeze.</p> <p>** Accounts Receivable: Our total outstanding accounts receivables is \$14,454, up \$1700 vs. June. Our > 90 days receivables remains at approximately \$7000.</p> <p>Historical Accounts Receivable Trend: April: \$27, 442 May: \$16,122 June: \$12,842 July: \$14, 454 policy of >30 day due BIAC = no usage.</p>
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Membership management systems	Status on NewTek	<ul style="list-style-type: none"> - Approval received - Peter Allen is working on setting up a portal page to allow access for on line payment. - Pilot estimated for sometime in August
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Fundraising plans

Future fundraising	Form a fundraising committee	- Committee will consist of paddlers and rowers
Fall Regatta	<ul style="list-style-type: none"> - A chairperson has not been identified by end of July. - One potential lead and one potential co-lead. Normally starts early August. - Last resort option to hire someone to manage event. - Jeff spoke to Parks and Rec, possible resources to help work event. - Possibility to run fall regatta out of Redwood City. Possible courses. 	Carol to send another mail to BIAC for possible lead.
Boat Clean House Day	Stephanie Prescott	-Planning work/fun day for August.

Facilities & Marina

Launches	Fourth launch needed	<ul style="list-style-type: none"> - Launch has been purchased and is in L.A. - Mike to copy of pink slip (~\$6,200 launch ~\$800 delivery costs) Balance to be returned to BIAC.
Storage Lot	Review contents of storage lot	- Work with Mike to define personal or club boats
Rent Abatement	<ul style="list-style-type: none"> Possible steps to move towards a rent abatement program - Possible liaison with Parks and Rec to organize events - Creating access for public to the water. Example: kayak rentals 	- City is having a Port fest on Oct 2. Would be good if BIAC participated in the events.
Aquatic Director	- Review feasibility of a Director. ½ time by 9/30/10 full time by 6/30/11.	- BIAC does not have resources to fund such a position.
Status of live aboards	- Views of city on live aboard tenants.	- Notices were sent to live aboards. Some improvement clean up and work has been accomplished.
Storm drain	City is working on the flap gate	- 3 other projects which city is working on.
Colin Mick Tribute	<ul style="list-style-type: none"> Ideas for a memorial for Colin Mick. - Dedication of a shell - Bay/Marina clean up day - Name boathouse 	- John McCloud to contact Peter Allen for more history.

Programs (Paddling, Rowing)

Membership	Masters: Members: Paddlers=67, Scullers=89, Sweep=96, Other: NorCal=80, Serra=35, CDBA=fixed rate	- Current #'s are being reviewed
Rowing operations committee		- No items to review
Junior Program (NORCAL)	Needs space for ERG's – especially winter season – proposed temporary tent on Cemex site	- Mike S. is currently using all the top racks. Use of the crane to retrieve boats, cuts into training time - Require additional space for boat storage and workout area. - BIAC would need to purchase the proposed tent. Mike Still willing to help with purchase. Jeff willing to work with City on location.

Communications

Website	No News - Peter continues to maintain this BIAC asset	New Membership Form posted
Web	Allow members to update their aliases.	Set up a facebook account for BIAC.