

**Bair Island Aquatic Center
Board Meeting
March 17, 2009 (Tuesday) 6:00 pm
Minutes**

Attending at BIAC: Peter Allen (hosting), Ram Fish, Mike Martinez, Adrienne Moore, Stephen Sakai
Also: Pat Worthington, Claire O'Hara

Prelude

Topic	Discussion	Actions & Decision
Last month's minutes		Approved
Next board meeting:		Tuesday April 21, 2009 at 6pm. Location – BIAC
* Special Topic 1: Chuck's Boat	Chuck's Boat has been sold to Dave Thomas for \$1K. Dave will rent a slip (not a tenant), repair the boat for sale, and do a few custom projects around BIAC	Pma to govern projects
* Special Topic 2: Paddlers & Dragons	<u>Stephen</u> reporting: \$13K paddler revenue last year. Paddlers need more rack space for new members. Stanford programs could yield? Stephen reports general fees of other clubs. BIAC is the premier competitive club. CDBA is charged \$525/mo slip fees (2004 rate, no signed contract today). CDBA is well run (parking, practice times, boat maintenance, etc).	Stephen to email Pma summary notes.
•		

Financials

Review financials of the last month	Bank balance = \$43.9K QB Remote Access is working from the BIAC office \$7500 per year expected to xfer to paddlers budget for office mgmt. A/R is \$21.2K Adrienne is still asking CitiBank for online access	<ul style="list-style-type: none"> ➤ <u>Adrienne</u> going through the receivables one by one. ➤ <u>Ricardo</u> will not issue any checks for next 30 days without Ram or Adrienne approval. ➤ <u>Ricardo</u> is reporting time and issues while in office
Special meeting	Special Budget meeting to be held on March 31 @6pm chez Pma Need to compare other clubs and review our own budget	<ul style="list-style-type: none"> ➤ All board to attend – Ram & Adrienne to arrange ➤ Adrienne to send us her survey/report
Bookkeeping	Ram reports issues with bookkeeping and communications.	Ram is working on correcting processes and performance. We have an alternative proposal from Catherine.
Expense Reimb	Specific case of Check Request (MW) discussed. Better details on expenses requests (itemization)	Adrienne to resolve this with the member

Fundraising plans

Party Discussion	Informal BBQ still being discussed amongst the program leads. Participation from all factions depends on the date.	<ul style="list-style-type: none"> ➤ <u>Stephen</u> will identify two paddler volunteers.
------------------	---	--

Facilities & Marina

FlapGate	No discussion – still waiting to hear from Cemex and RWC	
Launches	BIAC #3 is in the water and almost ready!	<ul style="list-style-type: none"> ➤ <u>Mike</u> still working on selling one motor ➤ MikeM will work with Mike Still
Tenants	Ramp: No Discussion (possible D.Thomas project) Rent rates: Discussed if our current slip fees are inline with market rates Current rates: \$7/mo/ft for slip, \$10/mo/ft for tenant.	
Racks & Rails	Work day on March 7 created a new singles rack (6A) North yard prep'd for assembly of double rack. Rails desired for sea wall area near ramp and deck (D.Thomas)	
Frey's Lot	\$825/month lot is going away (new owners). New space being sought.	
Porta Pot	How much would a better Porta Pot with hand washers cost us?	Stephen and MikeM to investigate with National
Security	Events: Serra had two incidents (launch & riggers). Camera system setup and desired longer term for benefit of whole club	Ram to contact Peter Callies (Serra) for continued help.

Programs (Paddling, Rowing)

Equipment	Serra equipment sharing in modified agreement discussed.	
Sweep Growth Plans	AlexO has submitted the yard rack plan. No discussion this meeting. Will discuss next month, we hope.	
Volunteers & coaches	No New discussion	
City and Port relations	No news	
Lease	Updated the board that the future foundation is handling with city and details are sensitive.	Anyone interested in details should contact Ram or Peter

Communications

Website	No News - Peter continues to maintain this BIAC asset	
Upcoming Events	Port of Redwood City: Opening Day is Sat April 4 at 10 am	Pma to send announcement to BIAC_AC