

**Bair Island Aquatic Center  
Board Meeting  
March 10, 2010 (Wednesday) 7:00 pm  
Minutes**

**Attending at BIAC:** Carol Olson, Stephen Sakai, Ram Fish, Adrienne Moore, Mike Martinez  
**Observing:** Pat Worthington, Chuck, Bonnici, Julie Powelson, Loraine Carnegie,

**Prelude**

| Topic                | Discussion  | Actions & Decision   |
|----------------------|---|--|
| Last month's minutes | None (February was skipped due to multiple conflicts) | Pending approval. Stephen to send out link to board members. |
| Next board meeting:  | Wednesday April 14 <sup>th</sup> , 7:00PM             | PatW's house   |

**Financials**

|            |   |  |
|------------|---|--|
| Basics     | Financial summary provided by Carol. - Total cash ~\$105k - ~\$28k remains with Citibank, ~\$60k Stanford Fed. Credit Union, ~34k in Rebuilding fund. Uncleared checks of 17.5k (quad, filipi, oc-6, and others). Resulting in ~118k available balance. | <b>Board Vote:</b> Hold on purchasing any new equipment until review of next quarterly report.<br><b>Passed: Unanimous.</b>  |
| Membership | Need to verify paddlers in the master list  | - Susan to send program leads list of members from quick books to verify active/inactive members.<br><br>- Review options on how to track active membership.<br><br><b>Board Vote:</b> Memberships who are >30 delinquent on any dues will not be allowed to paddle out of BIAC or be placed in any crews. <b>Passed: Unanimous.</b> |
| Bank       | Account status at Stanford Federal Credit Union and CitiBank.   | - CitiBank account closed  |
| Lease      | - Need to renew membership<br>Issue regarding past rent. What do we owe?<br>- Redwood city, started to billing for storage lot. \$750 per month, retro to Aug 09<br>- \$1750 per month back in Aug 09. Rent is not included in the budget               | - New drainage plan for maple. Flap gate will be handled by Redwood City. Construction will limit parking on Maple. Redwood City will convert Frey's lot and corner into temporary parking area for BIAC. Construction will be begin in next few weeks and will take 2-3 weeks.  |

## Fundraising plans

|                    |                              |  |
|--------------------|------------------------------|--|
| Future fundraising | Form a fundraising committee | - Committee will consist of paddlers and rowers. |
|                    |                              |  |

## Facilities & Marina

|              |   |  |
|--------------|---|--|
| Soda Machine | Machine installed with healthy beverages. Vote was 50/50  | Review at next meeting.  |
| Launches     | Fourth launch needed ASAP (4 coaches sharing two launches today)<br>Third launch needed back from repair.                               | - Launch has been purchased and is in L.A.<br>Possible switch of launch for wakeless launch..  |
| Storage Lot  | Storage fees and inventory.   | Reviewing storage fees for lot.  |
| Rack Space   | Need additional rack space  | - Notices with BIAC rack space rules will be placed on all sculls. Unresponsive scull owners will be moved to north lot as 'storage'.<br>- We will review list of unresponsive scull owners at next board meeting.<br>- Remove dead kayaks from north yard.<br>- Review limits for amount of rack spaces per person. |
| Mike Still   | Mike Still's houseboat. City has inspected the house boat and sent a notice to Mike Still and Peter regarding repair or removal option. | - Houseboat dismantled Feb 15. Pontoons and base metal frame remain.   |

## Programs (Paddling, Rowing)

|                             |   |  |
|-----------------------------|---|--|
| Membership                  | Masters: Members: Paddlers=67, Scullers=89, Sweep=96,<br>Other: NorCal=80, Serra=35, CDBA=fixed rate  | - Current #'s are being reviewed.  |
| Program Leads               | See note below on Equipment Maintenance   |  |
| Need more slings            | Our ten year old boat slings are wearing out. Need a dozen pairs.   | - Review costs slings. Possibly purchase travelling slings and make new slings for yard.   |
| Rowing operations committee | - Program lead from each of the programs, managed use of boats, description of teams, maintenance issues. And inter-team communications.<br>- Recommended: Startup committee again. 5 member committee of 1 person from each program.<br>- These meetings will be separate from the monthly board meetings. Committee lead will present proposals to board. | <b>Board Vote:</b> Appointed Pat Worthingto to re-establish a rowing operations committee which will consist of 5 members, (1 lead from each program). This committee will provide a venue to allow inter-team communications to address issues such as manage boat usage and maintenance issues.<br><b>Passed: Unanimous.</b> |

## Communications

|         |   |                            |
|---------|---|----------------------------|
| Website | No News - Peter continues to maintain this BIAC asset | New Membership Form posted |
|---------|---|----------------------------|